



# Clovis City Commission

321 North Connelly St  
Clovis, NM 88101  
[www.cityofclovis.org](http://www.cityofclovis.org)

## Regular Meeting

~ Minutes ~

Vicki Reyes

Thursday, November 16, 2017

5:15 PM

North Annex, Clovis-Carver Library

### **I – PLEDGE OF ALLEGIANCE**

Mayor Lansford called the meeting to order. Mr. Louis Gordon offered the prayer, which was followed by the Pledge of Allegiance and the Salute to the New Mexico Flag.

### **II – OFFICIAL SALUTE TO THE NEW MEXICO FLAG: "I salute the flag of the State of New Mexico, the Zia symbol of perfect friendship among united cultures."**

### **III – ROLL CALL**

Attendee Name	Title	Status	Arrived
Chris Bryant	Commissioner - District 4	Present	4:57 PM
Juan Garza	Mayor Pro Tempore	Present	4:58 PM
Fidel Madrid	Commissioner - District 3	Present	5:08 PM
David Lansford	Mayor	Present	4:58 PM
Sandra Taylor-Sawyer	Commissioner - District 2	Late	5:41 PM
Gary Elliott	Commissioner - District 2	Present	5:11 PM
Tom Martin	Commissioner - District 4	Present	5:07 PM
Ladona Clayton	Commissioner - District 1	Present	5:06 PM
Helen Casaus	Commissioner, District 3	Present	4:47 PM

### **IV. APPROVAL OF AGENDA**

Mr. Howalt stated he would like to remove Item Number 3 under the Consent Agenda until the next meeting so that they can include a fire truck.

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Ladona Clayton, Commissioner - District 1

**SECONDER:** Juan Garza, Mayor Pro Tempore

**AYES:** Bryant, Garza, Madrid, Elliott, Martin, Clayton, Casaus

**ABSENT:** Sandra Taylor-Sawyer

### **V – APPROVAL OF MINUTES**

1. Thursday, November 02, 2017

**RESULT: ACCEPTED [UNANIMOUS]**

**MOVER:** Helen Casaus, Commissioner, District 3

**SECONDER:** Juan Garza, Mayor Pro Tempore

**AYES:** Bryant, Garza, Madrid, Elliott, Martin, Clayton, Casaus

**ABSENT:** Sandra Taylor-Sawyer

### **VI – RECOGNITION OF VISITORS**

Mayor Lansford welcomed everyone to the meeting.

## **VII – PROCLAMATIONS, AWARDS AND PRESENTATIONS**

### 1. Presentation of Proclamation Proclaiming November 20, 2017 as "Kyla Myers Day", Wilma Fulgham

Ms. Wilma Fulgham introduced Ms. Kyla Myers, Miss Rodeo New Mexico 2017, from Clovis. This was the first time in 10 years that Miss Rodeo New Mexico was from Clovis. Ms. Myers thanked the commission for all that they do. She stated she would be in Las Vegas to represent New Mexico at Miss Rodeo America. Ms. Myers read "So God Made A Cowboy".

## **VIII – RECEIPTS OF PETITIONS AND COMMUNICATIONS**

None.

## **IX. CONSENT AGENDA**

This item is placed on the agenda so that the Commission, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any proposal does not meet with the approval of all Commission members, or if a citizen so requests, that item will be heard when reached under the regular agenda.

### 1. Motion to place indicated items on the consent agenda by unanimous vote

Commissioner Madrid moved for approval of Item Number 2 (Zone Change at 205 Ruth); Commissioner Bryant seconded the motion. Upon a roll call vote, with all voting in the affirmative with the exception of Mayor Pro Tem Garza who voted against, the motion carried 6-1.

### 2. Request for Approval of Zone Change-Lots 1-12 Block 3 and Lots 6-12 Block 2 of the Ponderosa Addition from "RS" TO "NC-C"

The request for approval of the rezoning of Lots 1-12, Block 3 and Lots 6-12, Block 2 of the Ponderosa Addition from "RS"-Residential Single Family District to "NC-C"--Neighborhood Conservation Carport District meets the requirements of Section 17.100.211 of the City's Comprehensive Zoning Regulation and will facilitate implementation of the City's Comprehensive Plan. There is no compelling evidence that there would be a threat to the public health, safety and welfare, which is unique to the proposed request. All adjoining property owners within one hundred feet of the proposed rezoning were notified and there is zero (0%) percent protests filed. The Planning and Zoning Commission voted 5-0 in the affirmative to approve the request based on staff's recommendation. This item was approved under the consent agenda.

### 3. Request for Approval of Quay County Ambulance Donation

The ambulance is a 2008 Ford F-450 VIN 1FDXF47R48EA16740. The ambulance currently has 116,427 miles and has been in service since November 20, 2007. The Quay County Fire Marshal's office needs an ambulance. The Fire truck is a 1996 Smeal/Navistar VIN 1HTSEAAROTH244981. The Fire truck currently has 72,900 miles and has been in service since October 22, 1996. The Quay County Fire Marshal's office needs a fire truck. Both vehicles have been removed from service due to high mileage and high maintenance costs. This item was removed from the agenda to be brought to the December 7th meeting as the request for the fire truck was not included in the title of the action item.

### 4. Motion to approve or acknowledge all items on the consent agenda

## **X – INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES**

None.

## **XI – UNFINISHED BUSINESS**

None.

## **XII – NEW BUSINESS**

### 1. Request for Approval of Appointment of Senior Services Center Task Force

Mr. Howalt stated at the October 5<sup>th</sup>, 2017 Commission meeting, the Clovis City Commission approved moving forward with a senior services center at Hillcrest Park. The Commission on Older Adults met on November 9<sup>th</sup>, 2017 and recommended the following individuals serve on the task force for this project:

Donna Labatt - Chairperson, Commission on Older Adults  
Melinda Coslett - Commission on Older Adults, Senior Olympics  
Constance Williams - Commission on Older Adults  
Cherisse Perez - Executive Director - Curry Resident Senior Meals Association  
Darlene Gonzales - La Casa Senior Center  
Barbara Riggan - Senior Services Director

Commissioner Tom Martin, who serves on the Commission on Older Adults, would also like to serve.

Ms. Riggan stated they would like to add a representative from the Friendship Senior Center and Baxter-Curren Senior Center. Commissioner Madrid stated since this falls under Parks so he would like to serve as well.

Commissioner Clayton moved for approval with the three additional members; Commissioner Casaus seconded the motion. Upon a roll call vote, with all voting in the affirmative, the motion carried unanimously.

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Ladona Clayton, Commissioner - District 1

**SECONDER:** Helen Casaus, Commissioner, District 3

**AYES:** Bryant, Garza, Madrid, Elliott, Martin, Clayton, Casaus

**ABSENT:** Sandra Taylor-Sawyer

2. Request for Approval of Rezoning Lots 13-18, Block 32, And Lots 5-10, Block 33 of the Stagner Addition Unit 3 from "NC-C" to "NC-C1", 3012 La Fonda

(Commissioner Taylor-Sawyer arrived at 5:41 p.m.).

The request for approval of the rezoning of Lots 13-18 Block 32 and Lots 5-10 Block 33 of the Stagner Addition Unit No. 3 from "NC-C" -Neighborhood Conservation Carport District to "NC-C1-Neighborhood Conservation Prefabricated Carport District meets the requirements of Section 17.100.211 of the City's Comprehensive Zoning Regulation and will facilitate implementation of the City's Comprehensive Plan. There are existing "NC-C" Neighborhood Conservation Carport Districts directly north, south, and west of proposed rezoning. There is no compelling evidence that there would be a threat to the public health, safety and welfare, which is unique to the proposed request. All adjoining property owners within one hundred feet of the proposed rezoning were notified and there is zero (0%) percent protests filed. The Planning and Zoning Commission voted 3 in favor based on Staff's recommendation and 2 in opposition, that being Commissioner Smith and Mayor Pro Tem Garza. Ordinance Number 2097-2017.

Mr. Louis Gordon stated the Planning and Zoning Commission voted 3-2 in approval with Commissioner Smith and Mayor Pro Tem Garza voting against. Commissioner Madrid asked if there were any complaints from the neighbors. Mr. Gordon stated there was no opposition from surrounding property owners.

**RESULT: ADOPTED [6 TO 2]**

**MOVER:** Helen Casaus, Commissioner, District 3

**SECONDER:** Chris Bryant, Commissioner - District 4

**AYES:** Bryant, Madrid, Elliott, Martin, Clayton, Casaus

**NAYS:** Juan Garza, Sandra Taylor-Sawyer

### **XIII – REPORTS OF BOARDS, OFFICERS AND COMMITTEES**

#### 1. MainStreet Report, Lisa Pellegrino-Spear

Ms. Pellegrino-Spear stated the Clovis MainStreet program just had their site visit from New Mexico MainStreet and the Clovis MainStreet program has requested to become re-accredited. She discussed the NM MainStreet investments. She serves as the president of the NM Coalition of MainStreet Communities.

Over the past year 14 buildings in the downtown area have been rehabilitated. There have been 8 private building purchases, and the Clovis MainStreet program has 738.5 volunteer hours. The new businesses downtown are Coldwell Banker, Albert Maxx salon, Mis Amigos, Lina & Ally's Tea Shoppe and two more that will open during the Christmas Parade.

They are currently working on the Levine's Redevelopment and the Railroad Park. The weather has slowed down the Park development by about 6 weeks. They are currently working on the Lyceum Theater as well. They completed the railing and are almost finished with the handicapped seating. They were able to obtain the next round of TAP grants for sidewalk improvements.

The Clovis MainStreet program has been partnering with the Lowe's Hero Program, Homebuilders Association, Xcel Energy, Clovis Municipal Schools and CCC. The College will also have a mural class next semester. The two buildings on the 2<sup>nd</sup> and Main were worked on. They will need to go back to finish the project. They also redid all of the landscaping at the entryway pillars. The flowerpots on MainStreet now have evergreen plants.

One of the community projects they have done was the Purple Pride Project where they placed purple ribbons down Main Street. Misty Bertrand had rock painting parties and they will be placed at the library.

November 25<sup>th</sup> is Shop Small Saturday. The Christmas parade will be December 2<sup>nd</sup> and the theme is "Clovis Christmas Express". 25 locally owned stores are hosting an open house. There will be photos with Santa at the Railroad Park, Mrs. Claus will read The Polar Express at the library, and they will have the lighting of the Christmas tree in front of the county courthouse and the light parade will follow.

Commissioner Taylor-Sawyer thanked Ms. Pellegrino-Spear for her leadership. She asked if she utilized United Way for their volunteer service. Ms. Pellegrino-Spear stated they do. Commissioner Taylor-Sawyer asked about the certification. Ms. Pellegrino-Spear stated they would be nationally accredited.

Ms. Pellegrino-Spear stated they will have a fundraiser for the Railroad Park. They will build a monument and people can purchase a brick to place at the monument. Commissioner Bryant asked about the price of the bricks. Ms. Pellegrino-Spear stated they would be \$125 each and would go on sale at the beginning of December.

## 2. Chamber of Commerce Quarterly Report, Ernie Kos

Ms. Ernie Kos stated the 1<sup>st</sup> quarter they had their first Business to Business meeting (B2B), the Chamber banquet, legislative dinner, Chamber book club, Mayor's ball and #cannonstrong vigil. The 2<sup>nd</sup> quarter they had the Leadership Clovis golf tournament, the 2<sup>nd</sup> B2B, the Ruck March, US Dairy Consortium, Naval Anchor Dedication, Draggin Main/Music Festival, and Draggin Main Committee of 50 Free BBQ for military and veterans. The 3<sup>rd</sup> quarter they had the Women's Expo, Cannon Appreciation Day, NMML Annual Conference, Business Development Seminars, Dale Carnegie Seminar, Development of 2018 profile and the 10<sup>th</sup> anniversary of CAFB. The 4<sup>th</sup> quarter they helped with the #clovisstrong initiative. They raised \$18,455 with the restaurant give back. They raised \$55,000 total for the Library Victims Memorial Fund.

Commissioner Taylor-Sawyer stated they started a youth entrepreneur camp this evening to bring together students to find out what their ideas are for the community. It will come a conclusion on Saturday and the presentation will be at 2:00 p.m. at the Clovis Municipal Schools Central Office.

Ms. Kos stated there are 10 committees under the Chamber and they have 49 new members since January.

## 3. Monthly Investment Report

Ms. Harrison, Assistant Finance Director, gave the Monthly Investment Report as follows:

General Fund 1 - \$6,997,472.96  
Solid Waste Fund 2 - \$2,042,807.10  
Wastewater Fund 10 - \$3,829,338.95  
Worker's Comp P&L Fund 48 - \$2,015,042.17  
Designated Cash Fund 63 - \$1,501,479.46  
Economic Development Fund 64 - \$2,982,007.50

Water 14% GRT Fund 66 - \$2,839,304.77  
Special Street Fund 75 - \$1,244,485.59  
Lodging Tax Fund 77 - \$1,123,855.73  
Capital Projects Fund 87 - \$1,265,930.49

Beginning cash and investments was \$40,690,697.44 and ending cash and investments was \$41,304,855.86 . The breakdown is \$18,407,396.72 Cash in Bank, \$6,006,435.54 in CD's with Citizen's Bank and \$16,891,023.60 in the State Investment Pool. Interest earned for the month was \$15,817.40 and for the year to date \$59,916.76.

#### **XIV – FUTURE AGENDA ITEMS**

Ms. Burroughes stated the intergovernmental agreement for the shooting range will be on the next agenda.

#### **XV – ANNOUNCEMENT OF DATE, TIME AND PLACE OF CITY BOARD AND COMMISSION MEETINGS**

Mr. Howalt stated the Water Policy Committee will take a tour of SWC and there will be a CATS bus at City Hall at 8:15 a.m., Tuesday, November 21. The Public Works Committee meeting will be cancelled.

A – Water Policy Advisory Committee, 8:30 a.m., Tuesday, November 21, 2017, 321 N. Connelly

B – Cultural and Ethnic Affairs Committee, 12:00 p.m., Tuesday, November 21, 2017, Small Conference Room, Bert Cabiness City Government Center, 321 N. Connelly

C – Public Works Committee, 8:30 a.m., Wednesday, November 22, 2017, Assembly Room, Bert Cabiness City Government Center, 321 N. Connelly

D – City Hall Closed, Thursday, November 23 and Friday, November 24, Thanksgiving Holiday

E – Parks, Recreation & Beautification Committee, 5:30 p.m., Monday, November 27, 2017, Assembly Room, Bert Cabiness City Government Center, 321 N. Connelly

F – Civil Aviation Board, 5:30 p.m., Tuesday, December 5, 2017, Airport

G – City Commission meeting, 5:15 p.m., Thursday, December 7, 2017, North Annex, Clovis-Carver Library, 701 N. Main

#### **XVI – ADJOURNMENT**

There being no further business to come before the commission the meeting adjourned at 6:24 p.m.

#### **XVII – STUDY SESSION**

1. Study Session - GO Bond Funding, Erik Harrigan, RBC Capital Markets