



# Clovis City Commission

321 North Connelly St  
Clovis, NM 88101  
[www.cityofclovis.org](http://www.cityofclovis.org)

Regular Meeting

~ Minutes ~

Vicki Reyes

Thursday, April 20, 2017

5:15 PM

North Annex, Clovis-Carver Library

## **I – PLEDGE OF ALLEGIANCE**

Mayor Lansford called the meeting to order. Pastor John Forrest, First Christian Church, offered the prayer, which was followed by the Pledge of Allegiance and the Salute to the New Mexico flag.

## **II – OFFICIAL SALUTE TO THE NEW MEXICO FLAG: "I salute the flag of the State of New Mexico, the Zia symbol of perfect friendship among united cultures."**

## **III – ROLL CALL**

Attendee Name	Title	Status	Arrived
Chris Bryant	Commissioner - District 4	Present	5:00 PM
Juan Garza	Mayor Pro Tempore	Present	5:00 PM
Fidel Madrid	Commissioner - District 3	Present	5:11 PM
David Lansford	Mayor	Present	5:15 PM
Sandra Taylor-Sawyer	Commissioner - District 2	Present	5:14 PM
Gary Elliott	Commissioner - District 2	Present	5:07 PM
Tom Martin	Commissioner - District 4	Present	5:14 PM
Ladona Clayton	Commissioner - District 1	Present	5:00 PM
Helen Casaus	Commissioner, District 3	Present	5:00 PM

## **IV. APPROVAL OF AGENDA**

Mr. Fry stated Item Number 1 under Section 10 needs to be removed from the agenda to be heard at a later date. Commissioner Bryant concurred with removing this item from the agenda. As chairman of the Water Policy Committee, any action that would forfeit the city's right to any water source needs to be thought through.

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Juan Garza, Mayor Pro Tempore

**SECONDER:** Sandra Taylor-Sawyer, Commissioner - District 2

**AYES:** Bryant, Garza, Madrid, Taylor-Sawyer, Elliott, Martin, Clayton, Casaus

## **V – APPROVAL OF MINUTES**

1. Thursday, April 06, 2017

**RESULT: ACCEPTED [UNANIMOUS]**

**MOVER:** Ladona Clayton, Commissioner - District 1

**SECONDER:** Helen Casaus, Commissioner, District 3

**AYES:** Bryant, Garza, Madrid, Taylor-Sawyer, Elliott, Martin, Clayton, Casaus

## **VI – RECOGNITION OF VISITORS**

Mayor Lansford welcomed everyone to the meeting.

## **VII – PROCLAMATIONS, AWARDS AND PRESENTATIONS**

### 1. Presentation of Clocks to Distinguished Supervisor the Quarter, Oscar Macias (Public Works) and Distinguished Line Employee of the Quarter, Dustin Bouchard (Public Works), Clint Bunch, Mayor Lansford

Mr. Bunch stated he is pleased two valuable employees that work for Public Works were selected. Mr. Bouchard has been with the city for three years. He started in the Wastewater Department and moved to the Welding Shop. Mr. Macias is the landfill superintendent and has been with the city 16 years. Mayor Lansford presented clocks to Mr. Bouchard and Mr. Macias.

### 2. Presentation of Proclamation Proclaiming Monday, May 1, 2017 as "National Day of Prayer", Dr. Sista Yancy

Sista Yancy stated Pastor Forrest and herself are members of the Ministerial Alliance. Commissioner Clayton read the proclamation, which she presented to Dr. Yancy and Pastor Forrest. Commissioner Martin asked when the National Day of Prayer was. Mayor Lansford stated Thursday, May 4.

### 3. Presentation of Proclamation Proclaiming April 23 - 29, 2017 as "National Volunteer Week", Opal Evans

Ms. Evans, United Way, stated the Volunteer Action Center appreciates this proclamation and they look forward to celebrating the National Volunteer Appreciation Week. Commissioner Casaus read the proclamation, which she presented to Ms. Evans.

## **VIII – RECEIPTS OF PETITIONS AND COMMUNICATIONS**

### 1. Communication Regarding the April 13, 2017 Eastern New Mexico Spring Job Fair, Sandy Chancey

Ms. Chancey stated the Spring Job Fair was held April 13th. Attendance was down this year from 2016 with 255 attendees. There were 197 applicants interviewed and they anticipate hiring 115 employees. Mayor Lansford asked how many years they have been holding the job fair. Ms. Chancey stated they have done this since 2013.

## **IX. CONSENT AGENDA**

This item is placed on the agenda so that the Commission, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any proposal does not meet with the approval of all Commission members, or if a citizen so requests, that item will be heard when reached under the regular agenda.

### 1. Motion to place indicated items on the consent agenda by unanimous vote

Commissioner Martin made a motion to place indicated items on the consent agenda by unanimous vote; Commissioner Madrid seconded the motion. Upon a roll call vote, with all voting in the affirmative, the motion carried unanimously.

### 2. Request for Approval of CDM Task Order 17-01 for 2017 Landfill Groundwater Monitoring and Reporting

As part of the Landfill Permit the City is to adhere to a Groundwater Monitoring Plan as approved by the NMED Solid Waste Bureau. The City is required to sample and report the results of those samples semi-annually to the Bureau.

**Fiscal Impact:** \$92,778.00 + \$6,784.39 NMGRT = Total: \$99,562.39 from Fund 2 Solid Waste Fund. This item was approved under the consent agenda.

### 3. Request for Approval of CDM Task Order for 2017 Landfill Air Quality Report

As part of the Landfill Permit the City is to adhere to an Air Quality Monitoring Plan as approved by the NMED Air Quality Bureau. The City is required to sample and report the results of those samples periodically through the year to the Bureau.

**Fiscal Impact:** \$15,775.00 + \$1,271.86 NMGRT = Total: \$17,046.86 from 02-1102-62490 existing budget. This item was approved under the consent agenda.

### 4. Request for Approval of Emergency Budget Transfer of \$1,160.00 from Ned Houk Park - Miscellaneous Revenue to 13-1801-62790 Maintenance-Bldgs., Grounds & Improvements for Relocation of Boxcar at Ned Houk Park

The City of Clovis received \$1,160.00 in rental fees for allowing Mr. Mulhair to park a section of his house, placed on a trailer, in the Goodwin Lake Trails parking lot. This money was deposited into the Ned Houk Park Miscellaneous Revenues account. Parks are requesting to transfer this money to NHP Maintenance-Bldgs., Grounds & Improvements to

help pay for a contractor to move the Model Airplane Drivers Society (MADS) boxcar to their new location to finish this project. This item was approved under the consent agenda.

5. Request for Approval of Sublease Agreement at Clovis Municipal Airport Between the City of Clovis and Armand L. Smith 2011 Grandchildren's Irrevocable Trust and Med-Trans Corporation DbA Aerocare

The Commission recently approved the assignment of the Airport Concession and Ground Lease Agreement to the Armand L. Smith 2011 Grandchildren's Irrevocable Trust. A request has now been made to approve the sublease of the Airport Concession and Ground Lease Agreement to Med-Trans Corporation, dba Aerocare. The location of the leased premises at the airport is the site of a new hangar and crew quarters for Aerocare. This item was approved under the consent agenda.

6. Request for Approval of Emergency Budget Transfer to Replace Three HVAC Units for the Police Department Building

The Clovis Police Department building at 320 Connelly is over 21 years old. The snow storm last year caused three of their HVAC heating/cooling units to become inoperable. The storm (together with the age of the facility) also affected the other six HVAC units operating on the building. Building Safety inspected the remaining six units and recommended replacing three more of the units before they go completely down. Chief Ford obtained the necessary bids to find out the cost of replacing the units and found it will be approximately \$21,000.00.

Chief Ford will place the remaining three units in the 2017/2018 budget for replacement next budget year. These units need to be replaced before the summer and the hottest time of the year.

**Fiscal Impact:** Transfer \$21,000 from 01-0301-64850 (Fuel) to 01-0301-62780 (Heating and Cooling) to replace three HVAC units at the Clovis Police Department. This item was approved under the consent agenda.

7. Request for Approval to Apply for FY 2017/2018 State Fire Marshal's Act Funding, Chief Mike Nolan

The City of Clovis would like to apply for the FY 2017/18 State Fire Marshal's Act funding. The amount of funding awarded is linked to the City of Clovis' ISO rating and number of fire stations. Last year the City of Clovis received \$452,238.00 and the funds were utilized for various projects and equipment related to the fire department. This item was approved under the consent agenda.

8. Request for Approval of "Share the Road" Rally from 10:00 A.M. -11:00 A.M., Saturday, May 6, 2017 on Main Street from Marshall Junior High to Grand Street for a Motorcycle Awareness Parade, Mr. and Mrs. Jack Jouett

Mr. Tommy Knight has approached the City of Clovis. Clovis AmVets has requested to hold a Motorcycle Awareness Rally from 10:00 a.m. - 11:00 a.m., Saturday, May 6<sup>th</sup>, 2017 on Main Street from Marshall Junior High to Grand Street. They will stop for a reading of the proclamation at the Curry County Courthouse steps. They have requested a police escort for this event.

Following the rally the group will then travel to High Plains Harley Davidson on Mabry for a cookout. This item was approved under the consent agenda.

9. Request for Approval of Street Closure and Noise Variance from 5:00 P.M. - 10:00 P.M., Friday, June 2, 2017 from 10:00 A.M. - 10:00 P.M., Saturday, June 3, 2017 and from 10:00 A.M. - 9:00 P.M., Sunday, June 4, 2017 on Davis Street Between First and Second Streets and Second Between Edwards and Davis Streets for Our Lady of Guadalupe Church Fiesta, and Waiver of Fees, Angie Garcia

Ms. Angie Garcia has requested a noise variance, street closure, extra trash cans and waiver of fees for the 2017 Our Lady of Guadalupe Church Fiesta. This item was approved under the consent agenda.

10. Request for Approval of Street Closure of Main Street from 9:00 A.M. - 11:00 A.M., Saturday, June 3, 2017 from Hilltop Plaza to First Street for the 2017 Pioneer Days Parade and Waiver of Fees for the City Stage, John Montano

This is the annual Pioneer Days Parade. The theme this year is "Cowboys and Cammo". The organizers are requesting the city stage in front of the courthouse. This item was approved under the consent agenda.

11. Request for Approval of Closure of Sycamore Street from Fairmont Court to Fourteenth Street from 10:00 A.M. Until 5:00 P.M., Friday, June 16, 2017 and from 8:00 A.M. Until 5:00 P.M., Saturday, June 17 for the Annual Soapbox Derby and Waiver of Fees, Mr. Larry Erwin, Thursday Rotary

This is the annual Soapbox Derby organized by Thursday Rotary.

They would like the street closed, two sets of bleachers for the event, and waiver of fees. This item was approved under the consent agenda.

12. Request for Permission to Allow Rooney Moon Broadcasting to Hold a Family Fun Day from 11:00 A.M. to 4:00 P.M., Saturday, May 27, 2017 at Hillcrest Park, and Waiver of Fees for Splash Pad and Zoo, Duffy Moon

Rooney Moon Broadcasting would like to hold the annual Family Fun Day at Hillcrest Park on Saturday, May 27<sup>th</sup>, 2017, from 11:00 a.m. to 4:00 p.m. Last year the event was a tremendous success and was attended by more than 1,000 residents from the area who were also provided with free food and water. As in previous years, Rooney Moon Broadcasting is asking the City to partner with them, requesting a waiver in return for supporting the City with the Easter Egg, DEAP, Trek for Trash and Great American cleanup activities.

**Fiscal Impact:**

May averages for 2016 were \$820.00 for the zoo and \$121.00 for the splash park. The park rental is \$175.00. This item was approved under the consent agenda.

13. Motion to approve or acknowledge all items on the consent agenda

Mayor Pro Tem Garza made a motion to approve or acknowledge all items on the consent agenda; Commissioner Taylor-Sawyer seconded the motion.

Commissioner Taylor-Sawyer thanked Mr. Moon for continuing with Family Fun Day. Upon a roll call vote, with all voting in the affirmative, the motion carried unanimously.

**X – INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES**

1. Request for Approval of Introduction of an Ordinance Relating to Economic Development, Authorizing the Development of a Project Participation Agreement Between NICA-AGP, L.L.C. and the City of Clovis Pursuant to the Local Economic Development Act

**AG POWER**

CIDC has been working with Ag Power (NICA-AGP, L.L.C.) to build two bio gas facilities in Clovis. Ag Power has options on land south of the City of Clovis Wastewater Treatment Plant and adjacent to the SW Wastewater Pipeline. The SW Cheese Pipeline is owned by the City of Clovis and the debt service for the pipeline is being paid by Southwest Cheese. Ag Power has been working with SW Cheese to utilize some of their wastewater in the process to create bio gas which will be sold through the Transwestern Pipeline. The project would utilize an estimated 800,000 gallons a day of SW Cheese wastewater and would leave approximately 600,000 gallons of wastewater per day which could be available to the City of Clovis at a future date.

The project will include an approximate \$140m investment in the two sites with the creation of 55 jobs. Ag Power will repair and provide the line back to the City after the lease in good working order.

Capital Investment:	\$140 million
Jobs	55
City of Clovis Requested Investment:	Lease of wastewater line and maintain the line

Ag Power will enter into a lease agreement under the local economic development act and will pay \$50,000 per year to the City of Clovis Local Economic Development Tax Fund. Ag Power will also be responsible for 100% of all repairs and maintenance of transmission line during the lease. If the City of Clovis decides to share the line and receive

water from Southwest Cheese, the maintenance cost would be shared based upon the number of gallons used.

Ag Power has also agreed to work with the City of Clovis in the future if there is a need for the City of Clovis to receive the Ag Power wastewater.

**Fiscal Impact:** \$50,000 per year to the economic development tax fund. This item was removed from the agenda.

## **XI – UNFINISHED BUSINESS**

None.

## **XII – NEW BUSINESS**

None.

## **XIII – REPORTS OF BOARDS, OFFICERS AND COMMITTEES**

### 1. Report on Federal and State Legislative Activities, John Ryan

Mr. Ryan stated some of the issues the city brought to his attention were relative to three bills and Capital Outlay requirements. The first bill was an IRB restriction on municipalities, which was an effort by the counties to control more of how IRB's are issued. They got into the authority and responsibilities of city's by trying to take away city's responsibilities to issue IRB's within 15 miles of the city limits. The sponsor had no intention to hurt municipalities and it was a bill sponsored by the New Mexico Association of Counties. Due to the NMML, the City of Clovis and others complaining about the bill and intrusion on the city's authority the bill was changed. By the time it was changed the disposition of the bill never made it through the legislature. It could come up again, but possibly with the protections of the municipalities ability to issue IRB's within 15 miles of the city limits.

Another bill he looked at was the consolidation of local elections. This bill would combine city, county, conservation districts, public schools, flood control, hospitals and a lot of elections that occur at different times of the year to be placed on one specific day and controlled by the state. That would interfere with the municipalities ability to run their own elections. There was a lot of opposition from municipalities and that bill was amended in the Senate Rules Committee to allow municipalities to opt out. It still kept the consolidation of all of the other local elections to be at one place on one day. It was a pocket veto from the Governor and it will likely come up again.

Representative Crowder's location option fuel user fee did not make it through. It was a testament to Representative Crowder and how hard he worked. He is trying to work the difference out with the Governor to have this reintroduced.

Capital Outlay projects for members to distribute amongst their districts was not available. There was too much pressure on trying to balance the budget and allow members to do Capital Outlay Projects. The overall theme and confusion over the budget is not done yet. They anticipate there will be a special session sometime in May. The issues were the Governor opposing tax increases and the budget having revenue raises and tax increases to balance the budget. Even if the lawsuits that are pending now on some of the Governor's vetos were to be overturned by the Judicial Branch of the Supreme Court they would still have a special session.

The Federal Government is moving slowly. They have a number of new secretaries in place, but a lot of the under secretaries, assistant secretaries and political appointees have not been made yet. The most recent issuance of an outline by President Trump on his budget may have people very concerned. There are some sixty programs that he eliminated in an outline of the budget. The elimination of CDBG would be a concern and he has been asked to draft a letter to the delegation asking that that money be brought back. The elimination of the Essential Air Service Program is another one. The good news is that the federal government has a checks and balance in process where not one entity can control what the final outcome would be on funding. The budget has to go to the House and the Senate to Appropriations Committee. There are Republicans and Democrats in Congress that expressed concern on a number of the eliminations.

They will need to take a Washington trip soon and he visited with the Mayor, Mr. Fry and Mr. Phelps regarding this. The potential dates the Mayor gave were May 22-26, June 12-16 or June 26-30. The House and Senate will be in session on those days. The issues that he is currently working on would probably end up being some of the priorities, but if they push the date back towards that later part of June they get a better chance to let some of the new staff come into place. They would also have the ability to prioritize the issues that the delegation that are in Washington will put on the agenda.

The Mayor, Bohannon Houston and he met with the Bureau of Reclamation with regard to the city's reuse project. They have been stymied with regard to getting an authorization for them to participate in a federal Bureau of Reclamation program to get federal money to help move towards the next phase of their reuse program. They were not allowing new projects to come in. They changed that just before the Obama administration went out and late last year there was a bill that eliminated the authorization having to go through Congress. Now all they need is a feasibility study approved by the Bureau of Reclamation. They brought this to the attention of the Bureau of Reclamation and they were not aware of that bill. The feasibility study that was done by Bohannon Houston when they started the reuse project was approved by the Bureau.

They were awarded a grant for the Playa Lake Restoration for \$89,000. Pittman Robertson Funds that were offered to the City of Clovis for a shooting range and there are potential changes from that to fund a sport, trap, clay, archery and education component, which puts them back in category for New Mexico Game & Fish funding.

Mayor Lansford stated Mr. Ryan and Mr. Phelps will go to Washington then they would need two commissioners. Commissioner Taylor-Sawyer stated she would like to go depending on the time frame. Mayor Lansford stated the only elected officials that have not gone to Washington are Commissioner Casaus and Commissioner Clayton. He stated if he goes he would prefer the last weekend in June. Mr. Ryan stated having the Mayor go is important, not only from the continuity perspective but because of the relationships he has developed. Commissioner Taylor-Sawyer stated if Commissioner Casaus or Commissioner Clayton would like to go then she is okay with that. Commissioner Clayton stated she would be interested in going at the end of June. Mayor Pro Tem Garza stated it is important for the new commissioners to attend. Mayor Lansford stated they would plan on Commissioner Clayton and Commissioner Casaus going and would plan on a delegation of five.

Commissioner Bryant asked if there was anything they could do before the Washington trip to help. Mr. Ryan stated Ms. Burroughes asked him to draft a letter regarding CDBG. He stated they should also add the Essential Air Service to that letter.

Ms. Burroughes asked if they would travel on June 26 and return on June 29. Mayor Lansford stated it is two days of meetings and two travel days. Mr. Ryan stated it helps if the two days they are meeting are in the middle of the week. He suggested Monday travel, Tuesday and Wednesday meetings and travel back on Thursday.

## 2. Report from Real Golf on Golf Course Operations, Charlie Maciel

Mr. Maciel thanked Mr. Dayhoff for the job he does for the city. They tried a new irrigation system on the greens this year, which was a hydro water injection system. It is a machine that punches holes with water then injects the sand. The sand came from San Antonio and worked great. They are in the process of mowing and have a tournament scheduled this weekend. They are in preparation for the NMML Annual Conference in August. During the tournament for the conference they are going to present everyone with a towel and a sleeve of golf balls. Mayor Lansford stated he received a letter from Mr. Jim Rogers inquiring about the annual dues for seniors being a one year payment in full and a request to make that in two payments. He asked if that was something that he has addressed. Mr. Maciel stated they have addressed this and they have made an arrangement with Mr. Rogers. They try to work with everyone that comes out and wants to play.

Mayor Lansford asked Mr. Maciel if he could talk about the demolition of the old swimming pool. Mr. Maciel stated they are going to resurface the old pool to make it a concrete surface for events. This is where the NMML is going to hold one of their events. He had concerns about striping the parking lot, which would help with parking during the

conference. Mr. Dayhoff stated they are going to discuss the plans for this area at the Parks and Recreation meeting on Monday. Nothing has been approved but they are looking at doing the concrete pad, with landscaping and a bubble rock. Mayor Lansford stated with regard to the parking lot if they stripe that it would be appropriate to put a purple parking spot there. Mr. Dayhoff stated he will also present new lighting in the parking lot with an extra light towards the building.

Commissioner Taylor-Sawyer asked if all of the restrooms were functioning properly. Mr. Dayhoff stated they were. Mayor Pro Tem Garza asked how the windows came out. Mr. Dayhoff stated they look great but they did have a leak after they installed them. They have since come out and fixed them.

### 3. Report Regarding Levine's Building, Natalie Daggett, President Clovis MainStreet

Ms. Daggett stated Clovis MainStreet has been researching ideas that would have a positive impact on the community. They also received a consultation with New Mexico MainStreet's contracted designer, Will Powell, to assist with the recommendations. Ms. Pellegrino-Spear stated Clovis MainStreet's priority is for redevelopment and economic development in the downtown district. There are two options, which are to build or not to build. The Levine's Building was built in 1927 as a department store. Due to an absentee building owner the property had a lot of damage and required them to turn it over to the city. The remediation took place last fall and was finished early 2017. Some of the concerns are that the front entry has some challenges with the transition from the original Levine's entry way which was required to be kept through historic preservation and will require some ADA requirements. The back wall did not have gutters on it for many years causing structural damage and the back load in area doors would need to be replaced or removed. The back of the facade needs to be addressed to keep water from coming, in as, well. The pillars are secure but they have some cosmetic damage to them. It is a 50 x 140 foot blank space which leaves a lot of potential.

The first recommendation they have is to see a new business. They would request the City of Clovis to put the space up for a request for bids for development with included recommendations stipulating guidelines for approval of such business plans for developing the building space into a needed downtown commodity as well as an approved design and timeline. It is hard to give a cost estimate for a shell building structure, but a standard metal building could cost as low as \$80,000 and an actual built building could cost \$215,000 for the beginning build. Additional necessities such as flooring, room design, ceiling, electric, plumbing, HVAC, signage, interior could cost \$100,000 - \$250,000. In 2008 they were looking into turning it into a Mercantile and Cafe and the cost would have been around \$480,200.

The second recommendation is to follow an unsuccessful RFP with the development of a Pocket Park. After favorable comment from the public forum they would support the development of a public space and an additional community park for the City of Clovis. A public venue space could also provide additional community events hosted downtown as well as expand on current events. It could have potential gates in the front and garage doors in the back.

If they develop this into a Pocket Park there are two different price options. One is to leave it basic as an open air area with no gates and doors. This would include repairs to the entryway, electrical, lighting fixtures, repairs to back wall, wall repair, cleanup and paint, back and front facade, cement stage, landscaping, concession and storage with counter shelves, tables, benches and trash cans for a cost of \$56,775. Additions for a rentable space would be ADA restrooms, roll up security back doors, metal front fence gates, metal roof and either steel louvers or shade canopies.

They would like the commission to keep in mind that if the building is sold they would like to make sure it doesn't sit vacant. Mayor Pro Tem Garza asked how much more they need for the Lyceum Theater to be functional. Ms. Pellegrino-Spear stated she is waiting on a few bids. The Lyceum will have handicap seating put in at the end of the month as well as the balcony railing. They have some electrical code compliance that they will need to meet. The concession stand will be their greatest expense. Ms. Burroughes stated they would need \$350,000 to complete the lyceum.

Commissioner Taylor-Sawyer thanked Ms. Pellegrino-Spear, Ms. Daggett and their board for their recommendations. She asked if they addressed the north and south walls at

all. Ms. Pellegrino-Spear stated they discussed the condition of the walls and they are secure enough for the neighboring buildings. They would need to put up an additional support wall to support a new roof. Commissioner Taylor-Sawyer stated it is good to know that this could be a combination of indoor/outdoor. Ms. Pellegrino-Spear stated if they want to pursue anything further they can work with New Mexico MainStreet to provide some designs. She stated they get two free architectural designs a year with New Mexico MainStreet services.

Commissioner Taylor-Sawyer asked if they are looking at the first recommendation what type of stipulations do they have as a city to add to the sale. Mr. Richards stated the opportunity to put restrictions is available. If the city were going to do a straight sell then under state law if the property is less than \$25,000 they are authorized to sell by public or private sell with very few restrictions or limitations. There has been a market analysis of the property and they are fairly safe that the value would not approach the \$25,000 where they would have to get an appraisal and go through a more formal procedure. It is like doing an economic development project and they could put conditions in the sale that would stay with the property and be binding with reversionary provisions if there is a failure to meet those standards. Ms. Pellegrino-Spear stated they could also put in timelines.

Commissioner Bryant asked if they need to secure the area. Mr. Richards stated he was not sure how to accomplish that. Ms. Pellegrino-Spear stated they have remaining funds left for this building of \$33,900. Commissioner Byrant stated his concern is that the current facility is structurally safe. Ms. Burroughes stated Mr. Wilt checked the roof at the location and the concrete at the back of the building would need to be filled in. The front transition area could be smoothed out by public works, the door on the back of the building needs to be removed and there is some loose stucco on the pillars that should be removed. Mr. Richards stated they do not want to place too many restrictions and requirements that they make it so that it is a non commercial, bankable facility. He had one of the title companies look to see if there were any party wall agreements recorded on either the north or south side and the title company was unable to locate any agreement. If there were future development it might not be a bad idea to discuss this with the adjoining property owners.

Commissioner Bryant asked if anyone has shown any interest in the location. Ms. Pellegrino-Spear stated she has had two different people come forward that are interested in businesses. Mayor Pro Tem Garza asked if she could email her presentation. Mayor Lansford stated they need to render a decision in the next few weeks.

#### 4. Monthly Investment Report

Ms. Harrison gave the Monthly Investment Report as follows:

General Fund 1 - \$7,716,471.27  
Solid Waste Fund 2 - \$1,910,061.56  
Environmental Tax Fund 6 - \$5,823,806.02  
Wastewater Fund 10 - \$4,344,420.74  
Airport Fund 12 - \$92,349.52  
Colonial Golf Course Fund 19 - \$132,036.00  
Streets 2015 GRT Improvements Fund 24 - \$1,354,931.97  
Worker's Comp P&L Fund 48 - \$1,843,043.00  
Infrastructure Imp Fund 60 - \$477,880.59  
Civic Center Fund 62 - \$544,633.23  
Designated Cash Fund 63 - \$1,437,138.91  
Economic Development Fund 64 - \$2,810,589.14  
Capital Outlay 1/4% Fund 65 - \$888,283.81  
Water 1/4% GRT Fund 66 - \$3,101,394.21  
Special Streets Fund 75 - \$1,261,189.01  
Capital Projects Fund 87 - \$1,077,817.78  
Drainage Improv Fund 88 - \$475,751.51



Beginning cash and investments was \$42,895,781.58 and ending cash and investments was \$43,806,338.82. The breakdown is \$20,944,703.35 Cash in Bank, \$5,970,611.87 in CD's with Citizen's Bank and \$16,891,023.60 in the State Investment Pool. Interest earned for the month was \$8,710.98 and for the year to date \$70,769.73.

#### **XIV – FUTURE AGENDA ITEMS**

Mayor Lansford stated there would be a reception next Tuesday for Mr. Fry at City Hall in the Assembly Room from 2:00 p.m. - 4:00 p.m. He thanked Mr. Fry for his two years of dedicated service to the City of Clovis. Commissioner Taylor-Sawyer thanked Mr. Fry for his service.

Commissioner Taylor-Sawyer stated she would like the commission to appoint a sub committee at the first meeting in May to look at the recommendations for the Levine's Building. She asked when the remainder of the money has to be spent. Ms. Burroughes stated they have until June 2018. Ms. Pellegrino-Spear stated if they want to start spending money they would be successful in moving the project forward. Mayor Lansford stated they have two choices, to sell it with participation and performance agreements of some sort or develop it as a pocket space. If they develop it as a pocket space then they could always go back later and develop it into a business. They can add that to the next agenda as far as making a decision.

Ms. Burroughes stated the Clovis Archery Winged Shooting and Training Center will be on the next agenda as well as the Airport Board vacancy.

#### **XV – ANNOUNCEMENT OF DATE, TIME AND PLACE OF CITY BOARD AND COMMISSION MEETINGS**

Ms. Burroughes stated the Public Works Committee meeting has been cancelled. Commissioner Martin stated there is a Municipal Officials Leadership Institute Education Program on May 10-12 in Santa Fe. He encouraged any of the commissioners to attend.

A – Parks, Recreation & Beautification Committee, 5:30 p.m., Monday, April 24, 2017, Assembly Room, Bert Cabiness City Government Center, 321 Connelly

B – Clovis-Carver Library Board, 5:30 p.m., Monday, April 24, 2017, Clovis-Carver Library, 701 N. Main

C – Cultural & Ethnic Affairs Committee, 12:00 p.m., Tuesday, April 25, 2017, Small Conference Room, Bert Cabiness City Government Center, 321 Connelly

D – Public Works Committee, 8:30 a.m., Wednesday, April 26, 2017, Assembly Room, Bert Cabiness City Government Center, 321 Connelly

E – Civil Aviation Board, 5:30 p.m., Tuesday, May 2, 2017, Airport

F – City Commission meeting, 5:15 p.m., Thursday, May 4, 2017, North Annex, Clovis-Carver Library, 701 N. Main

#### **XVI – ADJOURNMENT**

There being no further business to come before the commission the meeting adjourned at 7:35 p.m.