



Clovis City Commission

Regular Meeting

~ Minutes ~

321 North Connelly St
Clovis, NM 88101
www.cityofclovis.org

Vicki Reyes

Thursday, October 19, 2017

5:15 PM

North Annex, Clovis-Carver Library

I – PLEDGE OF ALLEGIANCE

Mayor Lansford called the meeting to order. Mr. Richard Gomez offered the prayer, which was followed by the Pledge of Allegiance and the Salute to the New Mexico Flag.

II – OFFICIAL SALUTE TO THE NEW MEXICO FLAG: "I salute the flag of the State of New Mexico, the Zia symbol of perfect friendship among united cultures."

III – ROLL CALL

Attendee Name	Title	Status	Arrived
Chris Bryant	Commissioner - District 4	Present	4:53 PM
Juan Garza	Mayor Pro Tempore	Present	4:55 PM
Fidel Madrid	Commissioner - District 3	Present	5:06 PM
David Lansford	Mayor	Present	5:07 PM
Sandra Taylor-Sawyer	Commissioner - District 2	Present	5:22 PM
Gary Elliott	Commissioner - District 2	Present	4:52 PM
Tom Martin	Commissioner - District 4	Present	5:12 PM
Ladona Clayton	Commissioner - District 1	Present	5:01 PM
Helen Casaus	Commissioner, District 3	Present	4:54 PM

IV. APPROVAL OF AGENDA

RESULT: ADOPTED [UNANIMOUS]

MOVER: Juan Garza, Mayor Pro Tempore

SECONDER: Fidel Madrid, Commissioner - District 3

AYES: Bryant, Garza, Madrid, Taylor-Sawyer, Elliott, Martin, Clayton, Casaus

V – APPROVAL OF MINUTES

1. Thursday, October 05, 2017

RESULT: ACCEPTED [UNANIMOUS]

MOVER: Helen Casaus, Commissioner, District 3

SECONDER: Ladona Clayton, Commissioner - District 1

AYES: Bryant, Garza, Madrid, Taylor-Sawyer, Elliott, Martin, Clayton, Casaus

VI – RECOGNITION OF VISITORS

Mayor Lansford welcomed everyone to the meeting.

VII – PROCLAMATIONS, AWARDS AND PRESENTATIONS

None.

VIII – RECEIPTS OF PETITIONS AND COMMUNICATIONS

Mr. Richard Gomez, 509 El Casillas Blvd., stated The Lighthouse Mission will celebrate 30 years of service in the community on October 29th. They will have a reception at 2:00 p.m., Sunday, October 29th at the Lighthouse.

IX. CONSENT AGENDA

This item is placed on the agenda so that the Commission, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any proposal does not meet with the approval of all Commission members, or if a citizen so requests, that item will be heard when reached under the regular agenda.

1. Motion to place indicated items on the consent agenda by unanimous vote

Commissioner Bryant made a motion to place indicated items on the consent agenda by unanimous vote; Commissioner Martin seconded the motion. Upon a roll call vote, with all voting in the affirmative, the motion carried unanimously.

2. Request for Approval of Appointment of George Morgan Sr to Serve on the Clovis Housing and Redevelopment Agency

The City of Clovis has received a letter from Clovis Housing and Redevelopment Agency, Inc., requesting Mr. George H. Morgan, Sr. be re-appointed to serve a further five year term on their board. This item was approved under the consent agenda.

3. Request for Approval of Annual Veteran's Day Parade, from 10:00 A.M. to Noon, Saturday, November 11, 2017 from Fourteenth Street to Grand on Main Street, Mr. John Montano

This is the annual Veterans Parade. The theme this year is "Respect" for the Red, White and Blue. This item was approved under the consent agenda.

4. Motion to approve or acknowledge all items on the consent agenda

Commissioner Madrid made a motion to approve or acknowledge all items on the consent agenda; Commissioner Taylor-Sawyer seconded the motion. Upon a roll call vote, with all voting in the affirmative, the motion carried unanimously.

X – INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES

None.

XI – UNFINISHED BUSINESS

None.

XII – NEW BUSINESS

1. Request for Approval of Street Closure Between First and Second Streets on Main, from 5:30 P.M. to 7:30 P.M., Tuesday, October 31, 2017 for the Annual Trunk or Treat, and Waiver of Fees, Mr. Andrew Cordova

Mr. Howalt stated Mr. Andrew Cordova has a business on Main Street at Second and Main. He would like to hold the second annual community trunk or treat for Halloween on October 31st and is asking for a street closure. Businesses on Main Street are encouraged to participate with this. Businesses in that section of Main have approved the closure.

Mayor Pro Tem Garza asked if Mr. Cordova would clean the area after. He stated that is what they have done on the past with other groups. Mr. Howalt stated they would bring that up with Mr. Cordova.

RESULT: APPROVED [UNANIMOUS]

MOVER: Juan Garza, Mayor Pro Tempore

SECONDER: Sandra Taylor-Sawyer, Commissioner - District 2

AYES: Bryant, Garza, Madrid, Taylor-Sawyer, Elliott, Martin, Clayton, Casaus

2. Request for Approval of Appointment of Two City Commissioners to Negotiate City of Clovis/Curry County Intergovernmental Services Agreement

The City of Clovis has received a letter from Curry County regarding the Intergovernmental Agreement/JPA. At their October 3rd, 2017 meeting, Curry County appointed Commissioner Thornton and Commissioner Spear to represent Curry County to assist in moving the process forward.

Mr. Howalt stated previous Interim City Manager Tom Phelps was working with County Manager Lance Pyle to negotiate the JPA for the county and city services. There was a recommendation made to Mr. Pyle on September 25th to either mediate the issue

with both sides paying half the cost of a mediator or to negotiate the JPA with two commissioners from the city and two from the county. On October 4th he received a response from Mr. Pyle stating the Curry County Commission met and they want to move forward with two county commissioners negotiating the JPA. The county has appointed Commissioner Robert Thornton and Commissioner Spear to represent them. He has reached out to Mr. Pyle to provide further information as to whether or not the manager's would be included as part of the negotiations as well as the attorney's and Mr. Pyle responded that they only wanted the commissioners to participate in the negotiation process.

Commissioner Taylor-Sawyer stated this has been a long overdue task. She stated she would like to be considered as part of that team and suggested Commissioner Clayton as the other commissioner.

Commissioner Bryant stated he did not think they were going to get anything resolved by having two commissioners from the county and two from the city. He thought the best thing would be to hire a mediator to discuss this with both the county and city and make a recommendation from there. Commissioner Elliott stated a mediator may be the only way to get anything done. Mayor Pro Tem Garza stated someone outside of the city and county may have a little more independence to look at everything. Commissioner Madrid asked if the county was willing to get a mediator. Mr. Howalt stated that was one of the options presented to the county commission and they chose the negotiation between the commissioners. They could appoint two members to negotiate and the city's negotiation may be to have an independent outside financial advisor review the situation.

Mayor Lansford stated he agreed that Commissioner Taylor-Sawyer and Commissioner Clayton would be outstanding to represent the commission, but the message they should take is a message that can bring reconciliation and not put them at risk for more division. There are too many issues that the city and the county need to collaborate on and work together on. It concerns him for two commissioners from both bodies to try and iron this out when they have been working on it for year. He agreed that if they choose two commissioners that the message they take is that the city wants a fair and equitable outcome. Commissioner Martin asked if they put two county and two city commissioners who is the tie breaker. There has to be someone in there that will be able to look at both sides objectively. They need to push for a disinterested third party that can look at things objectively and try to come to a conclusion. Commissioner Clayton stated she did not disagree at looking toward a mediator to reach a resolution. She believed that was the only way to get this resolved.

Commissioner Taylor-Sawyer asked if they can agree to something without bringing it to both bodies for a vote. Mr. Richards stated ideally they would represent their organization and then go back and advise the commission of what format. If it is going to be binding then the entire commission needs to know what the ground rules are going to be and make that determination. In a true mediation, the mediator doesn't have the authority to bind, they only have the authority to get the people together. There will be a requirement of discussing the ground rules. Commissioner Martin asked if they would be putting too much on the two commissioners to try to come up with a solution or is that something Mr. Howalt and Mr. Pyle should discuss. Mr. Richards stated it could be in any format that the commission desires. The county commission has taken a position, but that doesn't mean they can't be asked to modify that position and at least consider other factors.

Commissioner Bryant stated he would like for Mr. Howalt and Mr. Pyle to have a discussion on this. Mayor Lansford stated that was a valid option. If they chose to select two commissioners they're showing respect for their desire, but that city commissioners would not seek to get into number crunching. Commissioner Taylor-Sawyer stated she has been on the commission for six years and they have had this issue going back and forth. She understood Commissioner Bryant's concern that this may be too tasking on commissioners, but this is an issue that needs to be resolved. Commissioner Martin stated he understood Commissioner Taylor-Sawyer's point, but if they send it back to the two managers they can take a step back to go in a different direction. Mayor Pro Tem Garza agreed with Commissioner Taylor-Sawyer.

Mayor Pro Tem Garza made a motion to move forward and appoint Commissioner Taylor-Sawyer and Commissioner Clayton to negotiate a set of ground rules for reaching an amiable independent solution for both commissions; Commissioner Elliott seconded the

motion. Upon a roll call vote, with all voting in the affirmative with the exception of Commissioner Bryant and Commissioner Martin who voted against the motion carried 6-2.

Commissioner Martin asked what the directive is to the two commissioners. Mayor Lansford stated it would be to formulate some ground rules for reaching an agreement which may include identifying potential qualified individuals to serve as mediator, to suggest that whatever they agree to they share the cost of and whatever the outcome/recommendation is they will strive to accept that and resolve this matter on a long term basis.

RESULT: APPROVED [6 TO 2]

MOVER: Juan Garza, Mayor Pro Tempore

SECONDER: Gary Elliott, Commissioner - District 2

AYES: Garza, Madrid, Taylor-Sawyer, Elliott, Clayton, Casaus

NAYS: Chris Bryant, Tom Martin

XIII – REPORTS OF BOARDS, OFFICERS AND COMMITTEES

1. Civic Center Report, Misty Bertrand

Ms. Misty Bertrand stated the Civic Center currently has five full time managers, one part time manager and are staffed with 25 part time employees. The holiday season booking has increased and they are stretching the holiday parties into February. Executive Chef, Steven Reshetar, has put in his notice as he will be opening his own restaurant in the old Pop's Place. She is currently interviewing new candidates for that position.

They produced 20 more events than they predicted for FY 16/17. There were over 317 events. They reached out to various civic organizations to help host the Special Hearts prom for all of the special needs citizens in the community and they had around 70 attend. There is another one scheduled for next year and they have 120 RSVP's. They also had two MMA events at the Civic Center this year. A series of events that they do with the Brick Street Players are the Murder Mystery Dinners and the two they held last year brought in over \$30,000 in revenue.

In preparation for the NMML Annual Conference they made various improvements to the Civic Center, including landscaping, painting and replacing the photographs. They also have new LED lighting in the Pioneer Room and the Esperanza Room. There were repairs made to the sound system and they are working with the city's IT Department to get that up to date. The next big improvement will be installing new and more security cameras. Commissioner Taylor-Sawyer asked for an update on the air wall. Ms. Bertrand stated the commissioner has approved the purchase of a new air wall. They are working with a company in Denver and they need three days of the ballroom being open to install the air wall. They are currently constructing a wall that will fit into the civic center and hope to have it in place as soon as possible. Commissioner Taylor-Sawyer asked if they had been able to hire a landscaper. Ms. Bertrand stated they met with Arise Landscaping who will go in four times to do a massive cleanup and then work with the civic center staff to keep the grounds cleaned up.

2. Monthly Investment Report

Ms. Melancon gave the Monthly Investment Report as follows:

General Fund 1 - \$6,885,677.48
Solid Waste Fund 2 - \$2,031,780.64
Environmental Tax Fund 6 - \$6,079,925.65
Wastewater Fund 10 - \$3,900,144.95
Airport Fund 12 - \$122,996.35
Colonial Golf Course Fund 19 - \$83,088.55
Worker's Comp P&L Fund 48 - \$2,032,722.45
Infrastructure Imp Fund 60 - \$726,130.96
Special Parks Imp Fund 61 - \$184,948.94
Civic Center Fund 62 - \$461,244.27

Designated Cash Fund 63 - \$1,460,797.96
Economic Development Fund 64 - \$2,868,531.23
Special Street Fund 75 - \$1,363,295.55
Capital Projects Fund 87 - \$1,268,231.91
Drainage Improv Fund 88 - \$738,662.75

Beginning cash and investments was \$41,032,315.36 and ending cash and investments was \$40,690,697.44. The breakdown is \$17,793,238.30 Cash in Bank, \$6,006,435.54 in CD's with Citizen's Bank and \$16,891,023.60 in the State Investment Pool. Interest earned for the month was \$15,456.51 and for the year to date \$44,099.36. The state pool for September was 1.01%.

XIV – FUTURE AGENDA ITEMS

Mayor Lansford asked when the election resolution needed to be passed by the commission. Ms. Melancon stated December 12th. Mr. Richards advised there was an election school coming up that Ms. Melancon and her staff would attend.

XV – ANNOUNCEMENT OF DATE, TIME AND PLACE OF CITY BOARD AND COMMISSION MEETINGS

Mr. Howalt stated the Parks, Recreation & Beautification Committee and Public Works Committee meetings have been cancelled.

A – Parks, Recreation & Beautification Committee, 5:30 p.m., Monday, October 23, 2017, Assembly Room, Bert Cabiness City Government Center, 321 N. Connelly

B – Public Works Committee, 8:30 a.m., Wednesday, October 25, 2017, Assembly Room, Bert Cabiness City Government Center, 321 N. Connelly

C – Clovis-Carver Library Board, 5:30 p.m., Monday, October 30, 2017, 701 N, Main

D – City Commission meeting, 5:15 p.m., Thursday, November 2, 2017, North Annex, Clovis-Carver Library, 701 N. Main

XVI – ADJOURNMENT

There being no further business to come before the commission the meeting adjourned at 6:03 a.m.

XVII – STUDY SESSION

1. Study Session - Fixed Route Transit Program, Mary Lou Kemp